

Review title	Recommendation	Date Agreed by OSMC	Date Adopted by Executive	Link to Exec Report	Implemented within 12 months?
Facilities Available for Young People	a. The Executive Member for Children and Young People and Youth Service should work, including through the networks available to Elected Members, to encourage schools to enable community groups to access the use of their facilities	17/04/12	19/07/12	http://decisionmaking.westberks.gov.uk/eListDocuments.aspx?CId=117&MId=1826&Ver=4	
	b. The Executive Member for Finance, Property and Health and Safety should take steps to allow and promote the use of Council property by community groups. This should include through tenancy agreements for let assets.	17/04/12	19/07/12		
	c. The Executive Member for Partnerships, Equality, the Visions and Communities should encourage town and parish councils to allow the use of their property by community groups.	17/04/12	19/07/12		On Track
	d. The Executive Member for Highways, Transport (Operational), ICT and Customer Services should critically examine the opportunities for the Council to allow the public use of the Council's own transport fleet, particularly in locations where there is an expressed need for community transport, working to remove bureaucratic burdens and obstacles where they exist.	17/04/12	No		
	e. The Executive Member for Highways, Transport (Operational), ICT, Customer Services should introduce a mechanism to assess the extent to which Council transport assets are being utilised by community groups.	17/04/12	No		
	f. The Executive Member for the Environment, "Cleaner Greener", Public Protection, Culture and Leisure should identify measures to encourage and increase the use by community groups of the Council's leisure facilities, for example sports and leisure centres.	17/04/12	19/07/12		On Track
	g. When considering change of use applications by and for community groups, the Executive Member for Planning and Housing should ensure that planning policies to allow favourable weighting and consideration of the wider societal benefits that their activities usually generate.	17/04/12	No		
	h. The Executive Member for Children and Young People and the Youth Service should continue to support organisations, such as the Berkshire Association of Clubs for Young People, that enable community groups to operate effectively, for example through the provision of training and CRB checks.	17/04/12	19/07/12		yes
	i. The Executive Member for Children and Young People and the Youth Service should implement a comprehensive plan, which includes the use of social media, to communicate to young people the wealth of spare time opportunities and activities that are available to them.	17/04/12	19/07/12		yes
	j. The Executive Member for Children and Young People and the Youth Service should create and promote guidance on the key steps to be taken on the establishment of youth community groups. This might take the form of a 'Youth Club Starter Pack'.	17/04/12	No		
	k. The Executive Member for Children and Young People and the Youth Service should take steps to identify and the remove those Youth Service practices that prevent or obstruct the use of its facilities by community groups.	17/04/12	No		
	l. The Executive Member for Partnerships, Equality, the Visions and Communities should establish a mechanism to allow the sharing across community groups of resources such as training opportunities, skills, expertise and knowledge.	17/04/12	19/07/12		yes
	m. The Executive Member for Partnerships, Equality, the Visions and Communities should encourage communities developing parish plans to consider items and activities that have a lower purchase/build cost but provide better value than more expensive but less flexible items such as Multi Use Games Areas (MUGAs).	17/04/12	19/07/12		On Track

Review title	Recommendation	Date Agreed by OSMC	Date Adopted by Executive	Link to Exec Report	Implemented within 12 months?
	n. The Executive Member for Strategy, Performance and Community Safety should ensure that budgets allocated for the provision of Community Wardens, across all contributing organisations, are protected to enable their invaluable work to continue.	17/04/12	19/07/12		yes
	o. The Executive Member for Children and Young People and the Youth Service should ensure that budgets allocated for the provision of detached youth workers are protected to enable their invaluable work to continue.	17/04/12	19/07/12		yes
Pot Holes	1 Comply fully with the recommendations arising from the Department for Transport's report <i>Prevention and a Better Cure</i> .	18/09/12	29/11/12		On Track
	3 Develop and deliver a communications plan to engage the public in the reporting of potholes. This might be achieved through the publication of leaflets, through the Council's website or through advertising. Any materials should be written in ways that do not required prior technical knowledge.	18/09/12	29/11/12		yes
	4 Arrange for the authority's approach to the handling of potholes to be explained to parish councils at the District/Parish Conference.	18/09/12	29/11/12		yes
	5 Arrange for the authority's approach to the handling of potholes to be explained to Members of Thatcham Town Council.	18/09/12	29/11/12		yes
	6 Arrange for the authority's approach to the handling of potholes to be explained to Members of the Council at a Member Development Seminar.	18/09/12	29/11/12		
	7 Produce and distribute to all Member of the Council guidance on the methodology in place for pothole maintenance.	18/09/12	29/11/12		yes
	8 Give consideration to the introduction of a permanent 'find and fix' team to complement the existing proactive schemes already in place.	18/09/12	29/11/12		
	9 Give consideration to the Council taking part in the national MORI survey every two years, in order to monitor the public's satisfaction with the Council's pothole maintenance activities.	18/09/12	29/11/12		yes
Domestic Abuse	(1) The Portfolio Holder responsible for Safer Communities should take steps to secure the attendance at the West Berkshire Domestic Abuse Forum representatives from schools and General Practitioners, to ensure that all appropriate agencies are represented.	30/10/12	14/02/13		
	(2) The Portfolio Holder responsible for Children and Young People should secure the necessary funding to make permanent the Domestic Abuse Response Team in order to ensure that its effective work continues.	30/10/12	14/02/13		
	(3) The Portfolio Holder responsible for Children and Young People should consider increasing the resources available to the Domestic Abuse Response Team in order to improve its resilience.	30/10/12	14/02/13		
	(4) The Portfolio Holder responsible for Safer Communities should take steps to ensure that the incoming Police and Crime Commissioner (PCC) fully understands the value of the West Berkshire Independent Domestic Violence Adviser. The desired outcome would be for funding, which will move from the Home Office to the PCC's control, to be maintained at existing levels.	30/10/12	14/02/13		
	(5) In the event that the desired outcome at recommendation (4) cannot be achieved, the Council would need to review the implications of this decision.	30/10/12	14/02/13		
	(6) The Portfolio Holder responsible for Housing should make available funding to reduce the gap for Independent Domestic Violence Advisers in the district from the current 0.8 Full Time Equivalent (FTE) to the 2.5 FTE recommended by the charity Co-ordinated Action Against Domestic Abuse (CAADA).	30/10/12	14/02/13		

Review title	Recommendation	Date Agreed by OSMC	Date Adopted by Executive	Link to Exec Report	Implemented within 12 months?
	(7) In order to raise and maintain the profile of domestic abuse, the Portfolio Holder responsible for Safer Communities should publish a domestic abuse strategy, for which appropriate governance and delivery mechanisms should be established.	30/10/12	14/02/13		
	(8) The Portfolio Holder responsible for Safer Communities should review the 'Making Changes' programme to ensure that it is effective and fit for purpose.	30/10/12	14/02/13		
	(9) The Portfolio Holder responsible for Safer Communities should seek from HM Court and Tribunal Service that the Special Domestic Violence Court be reinstated in Newbury, in order to ensure that victims from West Berkshire receive justice expediently.	30/10/12	14/02/13		
	(10) Following the success of previous campaigns, the Portfolio Holder responsible for Safer Communities should develop and deliver a media and communications plan to maintain or improve the level at which domestic abuse is reported.	30/10/12	14/02/13		
	(11) The Chief Executive of the Royal Berkshire Hospital should develop, deliver and review the effectiveness of packages of training and support for all staff working in maternity, post-natal and accident and emergency units to ensure that they have the requisite skills and confidence to be able to identify, record and deal effectively with domestic abuse.	30/10/12	No		
	(12) The Chief Executive of the Berkshire Healthcare Foundation Trust should provide assurance to the Safer Communities Partnership that funding for the post of Specialist Practitioner Domestic Abuse remains a priority, in order that her important and valued work continues.	30/10/12	14/02/13		
	(13) The Chairman of the West Berkshire Health and Wellbeing Board should critically examine the appropriateness and effect of the action taken in response to Recommendation 11 of the Pemberton Domestic Homicide Review, in order to ensure that its desired outcome is achieved.	30/10/12	14/02/13		
	(14) The Portfolio Holder for Housing should write to the Home Secretary requesting that she give consideration to the establishment of a national system for refuge provision, in order to ensure that there is an appropriate number and mix of accommodation type available.	30/10/12	14/02/13		
	(15) In order that professionals working with domestic abuse are able to understand the composite picture and manage resources accordingly, in conjunction with A2Dominion the Portfolio Holder for Housing should establish a mechanism to capture data on the total number of referrals being made to refuges, whether within the district or elsewhere. After six months of data collection, an assessment should be made as to the appropriateness of both the number and type of refuge accommodate provided.	30/10/12	14/02/13		
	(16) The Portfolio Holder responsible for Housing should develop and deliver a media and communications plan to counter negative perceptions of refuges held by the public, in order that those perceptions do not prevent, dissuade or otherwise deflect female victims of domestic abuse from seeking help from them when they need it.	30/10/12	14/02/13		
	(17) In order that all professionals with a need to know, do know, the Local Police Area Commander should take the necessary steps to ensure that data captured on the I-DASH can be shared with schools.	30/10/12	No		
	(18) The Portfolio Holder responsible for Children and Young People should ensure that there is no further reduction in the staffing of the West Berkshire YOT, in order to enable it to continue its valued work on Domestic Abuse.	30/10/12	No		
	(19) The Portfolio Holder responsible for Education should take steps to train Emotional Literacy Support Assistants as 'domestic abuse champions' in schools, in order to support all other school staff in dealing with domestic abuse.	30/10/12	14/02/13		

Review title	Recommendation	Date Agreed by OSMC	Date Adopted by Executive	Link to Exec Report	Implemented within 12 months?
	(20) The Portfolio Holder responsible for Education should take steps to make training in domestic abuse mandatory for all schools' staff, in order to ensure that they have the requisite skills and confidence to be able to identify, record and deal effectively with the effects in children of domestic abuse.	30/10/12	14/02/13		
	(21) The Portfolio Holder responsible for Safer Communities should ensure that a timetable is developed and that appropriate resources are made available in order to ensure that the domestic abuse tiered training system is delivered by no later than April 2013.	30/10/12	14/02/13		
	(22) The Portfolio Holder responsible for Children and Young People should, through the Local Safeguarding Children's Board, consider re-running domestic abuse awareness and other training for voluntary organisations, in order to ensure that they have an appropriate level of understanding. The West Berkshire Volunteer Centre may be able to provide assistance in the promotion of the courses.	30/10/12	14/02/13		
	(23) The Chairman of the West Berkshire Health and Wellbeing Board should commission the Identification and Referral to Improve Safety (IRIS) scheme for adoption by the West Berkshire Clinical Commissioning Group, in order to improve the awareness of and responsiveness to domestic abuse by GP practices.	30/10/12	14/02/13		
	(24) The Portfolio Holder responsible for Corporate Services should ensure that levels of awareness of domestic abuse are increased amongst all staff, with specific training provided for those in identified posts.	30/10/12	14/02/13		
	(25) The Portfolio Holder responsible for Corporate Services should produce domestic abuse guidance for all Council staff, irrespective of status, in order that all are aware of the actions that might be taken in the event of another member of staff disclosing to them that they are experiencing domestic abuse.	30/10/12	14/02/13		
Homelessness	1. "The Executive Member for Housing should work with other local agencies to agree an accepted methodology for the counting of rough sleepers. A report outlining the production process and count should be presented to the Overview and Scrutiny Management Commission within 6 months of agreement."	11/12/12			
	2. "The Executive Member for Housing should advise the Secretary of State for Work and Pensions of the genuine concerns held locally that the impending changes to the benefits regime will have an adverse effect on homelessness in West Berkshire."	11/12/12			
	3. "The Executive Member for Housing should establish how the Department for Work and Pensions (DWP) plans to deliver Universal Benefits (which include Housing Benefit) locally and report by 31 March 2013 on plans for transferring Housing Benefit payment to DWP."	11/12/12			
	4. "The Executive Member for Housing should consider the production, either as part of the Homelessness Strategy or separately, of a 'reconnection' policy, to ensure that homeless people who have no local connection to West Berkshire are able to sustainably relocate to those places outside of the district with which they do have a link."	11/12/12			
	5. "The Executive Member for Strategic Support should ensure that time is made available at a District Parish Conference for Housing officers to explain to Councillors the content of, and rationale for, the Homelessness Strategy when agreed."	11/12/12			
	6. "At the next revision of the Council's Service Level Agreement with the Citizens Advice Bureau, the Executive Member for Strategic Support should consider the offer by SHELTER to assist with housing advice, so as to ensure that the document contains the requirement for the Bureau to provide a dedicated housing advisor."	11/12/12			

Review title	Recommendation	Date Agreed by OSMC	Date Adopted by Executive	Link to Exec Report	Implemented within 12 months?
	7. "Performance monitoring reports received from the Citizens Advice Bureau relating to homelessness (including all financial advice), which are sent to the Executive Member for Strategic Support should be routinely made available to the Executive Member for Housing and his Shadow."	11/12/12			
	8. "The Executive Member for Housing should work, through the Local Government Association, the Government and especially the Valuation Office Agency, to achieve transparency of the factors and values taken into consideration by VOA when setting the Local Housing Allowance and, if possible, an appeal mechanism."	11/12/12			
	9. "The Executive Member for Housing should develop and implement a plan to heighten awareness of the causes and impacts of homelessness, particularly how it might be prevented and what help is (and is not) available. Consideration might be given to the following aspects <ul style="list-style-type: none"> • Raising the awareness of all those whose work may bring them in contact with homelessness on the role of other organisations • The location of leaflets, including with partner organisations (for example Newbury Town Council, Thames Valley Police, libraries and detached youth workers) • The engagement of young people from before they enter the workforce, including through secondary schools, in financial and housing-related education • The content and language of leaflets. Assistance is available through Two Saints from people who have previously been homeless. 	11/12/12			
	10. "The Executive Member for Housing should ask Newbury Town Council to consider the provision of lockers to allow rough sleepers to store their possessions (for example sleeping bags) securely during the day."	11/12/12			
	11. "The Executive Member for Housing should ask the Volunteer Centre West Berkshire to establish closer links with Loose Ends to ensure that any shortages of volunteers and other resources to enable them to provide a better service to their clients are met urgently and effectively."	11/12/12			
	12. "Further investigation should be undertaken into the reasons why West Berkshire seems to have a very large proportion of young families facing homelessness whose friends and extended family are unwilling or unable to provide them with temporary housing/accommodation."	11/12/12			
Call In - Healthwatch Commissioning	The Executive ensure that sufficient information is available in every report to allow a robust decision to be made.	04/02/13		No report - emailed directly to the Leader of the Council.	Yes